

**PRACTICAL ENGLISH (PNJA) EXAMINATION REGULATIONS**  
**INSTITUTE OF ENGLISH STUDIES (IFA), UNIVERSITY OF WROCLAW**  
**ACADEMIC YEAR 2025-2026**

**1DSL: THE FIRST YEAR OF FULL-TIME STUDIES**

1. In the first year of full-time studies (1DSL), students take **three separate (mutually independent)** PNJA exams: (1) a grammar exam in the form of a test, (2) a language in context exam in the form of a test, (3) a writing (composition) exam.
2. The grammar exam for the first year of full-time studies (1DSL) comprises 50 tasks. Task formats are similar to the ones typically used in exercises in grammar textbooks: true/false tasks, multiple-choice tasks, fill-in-the-gaps tasks, paraphrase-using-keywords tasks, etc.
3. The language in context exam for the first year of full-time studies (1DSL) also takes the form of a test. Task formats are similar to the ones typically used in textbooks testing listening, reading, and vocabulary: true/false tasks, multiple-choice tasks, fill-in-the-gaps tasks, fill-in-the-missing letters, a word completing two/three sentences, word formation, answering questions, filling in a word/words with the necessary information, etc.
4. The format of the writing section of the 1DSL exam, as well as the assessment criteria for this section, are set out in the detailed guidelines on the conduct and assessment of the writing exam.
5. The marking scales for the three subjects comply with the guidelines issued by the Dean of the Faculty of Modern Languages and are described in the detailed guidelines on the conduct and assessment of the examinations.
6. A student who does not take the PNJA examination as scheduled **without submitting a written excuse** misses the first examination date and is allowed to take the examination only once: in the make-up examination session on the date announced by IFA. The grade obtained in this take is the final grade for the PNJA examination. The only type of excuse that can be accepted at IFA is a sick note written out by a medical doctor using an appropriate form.

## 1ZSL: THE FIRST YEAR OF EXTRAMURAL STUDIES

7. In the first year of extramural studies (1ZSL), students take **three separate (mutually independent)** PNJA exams: (1) a grammar exam in the form of a test, (2) a language in context exam in the form of a test, (3) a writing (composition) exam.
8. The grammar exam for the first year of extramural studies (1ZSL) comprises 50 tasks. Task formats are similar to the ones typically used in exercises in grammar textbooks: true/false tasks, multiple-choice tasks, fill-in-the-gaps tasks, paraphrase-using-keywords tasks, word formation, etc.
9. The language in context exam for the first year of extramural studies (1ZSL) also takes the form of a test. Task formats are similar to the ones typically used in textbooks testing listening, reading, and vocabulary: true/false tasks, multiple-choice tasks, fill-in-the-gaps tasks, fill-in-the-missing letters, a word completing two/three sentences, word formation, answering questions, filling in a word/words with the necessary information, etc.
10. The format of the writing section of the 1ZSL exam, as well as the assessment criteria for this section, are set out in the detailed guidelines on the conduct and assessment of the writing exam.
11. The marking scales for the three subjects comply with the guidelines issued by the Dean of the Faculty of Modern Languages and are described in the detailed guidelines on the conduct and assessment of the examinations.
12. A student who does not take the PNJA examination as scheduled **without submitting a written excuse** misses the first examination date and is allowed to take the examination only once: in the make-up examination session on the date announced by IFA. The grade obtained in this take is the final grade for the PNJA examination. The only type of excuse that can be accepted at IFA is a sick note written out by a medical doctor using an appropriate form.

## 2DSL: THE SECOND YEAR OF FULL-TIME STUDIES

13. In the second year of full-time studies (2DSL), the PNJA exam is a **single** exam comprising two parts: (1) a grammar test, and (2) a writing (composition) assignment. A student passes the PNJA examination in the second year of full-time studies (2DSL) only if s/he receives the minimum passing grade of 3.0 in each of the parts listed above. **A failing grade (2.0) in any of the parts means that the student receives a failing grade (2.0) for the whole of the first take of the PNJA exam for 2DSL.** A student who has received **a failing grade (2.0) in any of the parts** is allowed to take the remaining parts of the PNJA exam in the first take; in the make-up exam session s/he is required to re-take **only the part s/he failed the first time around.** A student who fails both the first take and the re-take of the PNJA exam is considered to have failed **the entire PNJA exam for 2DSL.** Consequently, if s/he takes a year off or exercises other student rights in accordance with the University of Wrocław Regulations of Studies, s/he must take **both components** of the PNJA exam for 2DSL in her/his next take in the following academic year (This is not considered another re-take of the failed PNJA exam so much as a new take of the **entire** PNJA exam.).
14. The grammar test for the second year of full-time studies (2DSL) comprises 50 tasks. Task formats are similar to the ones typically used in exercises in grammar textbooks: true/false tasks, multiple-choice tasks, fill-in-the-gaps tasks, paraphrase-using-keywords tasks, etc.
15. The format of the writing section of the 2DSL exam, as well as the assessment criteria for this section, are set out in the detailed guidelines on the conduct and assessment of the writing exam.
16. The final mark for the PNJA exam is the arithmetic mean of the marks for the two parts of the exam (see point 13). The marking scales for both subjects comply with the guidelines issued by the Dean of the Faculty of Modern Languages and are described in the detailed guidelines on the conduct and assessment of the examinations.
17. A student who does not take the PNJA examination as scheduled **without submitting a written excuse** misses the first examination date and is allowed to take the examination only once: in the make-up examination session on the date announced by IFA. The grade obtained in this take is the final grade for the PNJA examination. The only type of excuse that can be accepted at IFA is a sick note written out by a medical doctor using an appropriate form.

## 2ZSL: THE SECOND YEAR OF EXTRAMURAL STUDIES

18. In the second year of extramural studies (2ZSL), students take **two separate (mutually independent)** PNJA exams: (1) a grammar test, and (2) a writing (composition) exam.
19. The grammar test for the second year of extramural studies (2ZSL) comprises 50 tasks. Task formats are similar to the ones typically used in exercises in grammar textbooks: true/false tasks, multiple-choice tasks, fill-in-the-gaps tasks, paraphrase-using-keywords tasks, etc.
20. The format of the writing section of the 2ZSL exam, as well as the assessment criteria for this section, are set out in the detailed guidelines on the conduct and assessment of the writing exam.
21. The marking scales for both subjects comply with the guidelines issued by the Dean of the Faculty of Modern Languages and are described in the detailed guidelines on the conduct and assessment of the examinations.
22. A student who does not take the PNJA examination as scheduled **without submitting a written excuse** misses the first examination date and is allowed to take the examination only once: in the make-up examination session on the date announced by IFA. The grade obtained in this take is the final grade for the PNJA examination. The only type of excuse that can be accepted at IFA is a sick note written out by a medical doctor using an appropriate form.